



**TOWN OF GRANITE QUARRY
BOARD OF ALDERMEN
SPECIAL CALLED MEETING MINUTES
Friday, November 22, 2019**

Present: Mayor Pro Tem Jim LaFevers, Alderman Jim Costantino, Alderman Kim Cress and Alderman John Linker

Not Present: Mayor Bill Feather

Staff: Interim Town Manager Larry Smith, Town Attorney Chip Short, Town Clerk/HR Officer Tanya Word, Deputy Clerk Aubrey Smith, Fire Chief/Maintenance Supervisor Jason Hord

Call to Order: Mayor Pro Tem LaFevers called the meeting to order at 1:00 p.m.

1. Approval of the Agenda:

ACTION: Alderman Linker made a motion to approve the agenda as presented. Alderman Costantino seconded the motion. The motion passed with all in favor.

2. Discussion of Architect's Agreement for Town Hall

The Board reviewed the agreement from Ramsay, Burgin, Smith, Architects, Inc. for Phase 1-Façade Improvements for Town Hall. There was Board discussion with the architect representative, Danny Ray Norman, Jr., AIA, regarding the scope of the project. Discussion included what materials would be used and the timeline for project completion, which Mr. Norman stated could potentially be July 1, 2020.

ACTION: Alderman Costantino made a motion for the Interim Town Manager to sign the agreement. Alderman Linker seconded the motion. The motion passed with all in favor.

3. Closed Session

Personnel

Motion to Enter into Closed Session

ACTION: Alderman Linker made a motion to go into closed session pursuant to N.C. General Statutes Section 143-318.11(a)(6) for the discussion of personnel matters. Alderman Costantino seconded the motion. The motion passed with all in favor.

Motion to Come Out of Closed Session

ACTION: Alderman Linker made a motion to return to open session. Alderman Costantino seconded the motion. The motion passed with all in favor.

The Board took a five-minute break.

The Board takes the following action as a result of discussion in closed session:

ACTION: Alderman Linker made a motion that the Board recognize the counseling session forms for the Clerk and Interim Manager created by the Mayor on 10/14/19 were improperly done and moved to clarify that in the record. Alderman Cress seconded the motion. The motion passed with all in favor.

ACTION: Alderman Linker made a motion to authorize the Interim Town Manager to execute the reviewed severance package and present it to the employee. Alderman Cress seconded the motion. The motion passed with all in favor.

Adjournment

ACTION: Alderman Costantino made a motion to adjourn. Alderman Linker seconded the motion. The motion passed with all in favor.

The meeting was adjourned at 2:11 p.m.

Respectfully Submitted,

Aubrey Smith

Deputy Clerk